

MAISA Administrative Committee

Organizing resources to support new MAISA
superintendents



MICHIGAN ASSOCIATION OF INTERMEDIATE
SCHOOL ADMINISTRATORS

SUPPORTING REGIONAL EDUCATION SERVICE AGENCIES

Resource Development - What supports our work

Understanding diversity of ISD's

What are critical tools for success

Helpful templates to modify as our own

ISD Superintendent Tools

- Superintendent Samples
- Resources for new staff/programs: SPED, Early Childhood, CTE, Business office

Superintendent Sample Calendar/Task Analysis

Starting with a template

Looking at how others operate

Prioritizing needs

[Superintendent Samples](#)

SPED Information

Special Education Standard Operating and Procedures Manual (Thank you to Muskegon Area ISD for this great, sample model).

Sample Director of Special Education task analysis with timeline

[SPED Information](#)

Early Childhood

Sample HS-ECE Task Calendar

[Early Childhood](#)

Business Office

MSBO Resources

Sample Business Office Tasks

[Business Office](#)

Career Technical Education

General Resources and Links to support CTE programming and development

[CTE](#)