PAUSE AND PONDER

Structure: Google Slides

<u>**Before the Session**</u>
1. Create a Google slide deck that has an introductory slide plus one slide for each participant.
    a. Leave the settings on the title slide (Slide #1) as they are.
    b. Change the font in the remaining slides to Arial 20.
    c. Leave the deck in "Filmstrip view." The two different views (Filmstrip and Grid) are shown on the bottom left-hand side of the page.
    d. Enter the Pause and Ponder question in the "Click to add title" box on Slide #1.
2. Share the Slide deck with all participants and facilitators – listing everyone as an Editor.

<u>**During the Session**</u>
3. Show the content related to the Pause and Ponder question. To provide the participants with a viewing focus, the facilitator may want to present the Pause and Ponder question slide before the participants view the module section.
4. Assign each participant a number that corresponds to the number of a slide. For example, Marilyn could be assigned Slide #2, Jessica could be assigned Slide #3, and so on.
5. Individual task: Each participant should enter a response to the Pause and Ponder question on her/his assigned slide. Allow about 3 minutes for this task.
6. Individual task: Have the participants change to Grid View; it can be found in the bottom left-hand corner. Then participants should read through all of their colleagues' responses and consider what comments/questions they may have about those responses.   Allow about 5 minutes for this task.
7. Whole-group debrief. Listed below are two options that the facilitator could use for the debrief; a combination of these options is also possible.   The facilitator could also develop another debriefing option. Determine how much time will be given for the debrief and keep track of the time as these conversations could easily take more time than planned.
    a. The facilitator could select three or four responses to highlight to the group and ask participants to share their comments/questions about these responses.
        i. To focus on a single slide, double click on that slide. That takes you to Filmstrip View.
        ii. When you have finished discussing that slide, return to Grid view.
    b. The facilitator could ask a few participants which responses resonated with them and why.
8. At the end of the discussion, the facilitator should provide a brief synthesis (1 to 2 minutes) of the key ideas related to the Pause and Ponder question—referencing the content that had been viewed.